

Resolution # _____
XENIA RURAL WATER DISTRICT
May 13, 2010 – 7:00 PM – Bouton Office
Special Board Meeting Minutes

Board Members Present: Larson, Pierce, DeLong, Rinehart, Fevold, Tomenga, Hayer, Wilson

Board Members Absent: None

Staff Present: McCormac, Clay, Iben, Cooper, Lyons

Others Present: Mike Abbott – Belin McCormick

Guests Present: Lindsey Mutchler – Fort Dodge Messenger, Sandy Neal, Gary Angen

Call to Order

DeLong called the meeting to order.

Approve Agenda

Motion #051001 made by Fevold, seconded by Pierce, to introduce and approve the May 13, 2010 Agenda presented. Motion passed. No dissenting.

Open Forum

No Comments.

Management Report

2010 Operating Budget

Clay reviewed 2010 Budget. Clay mentioned the budget factored in a 5% conservation rate factored into the revenues for 2010. Clarification was given to the past capitalization of certain salaries and why they now appear on the budget. Revenues had fallen short in previous year due to high connection estimates as well as projects lasting longer than anticipated.

DeLong discussed making the budget more cost control based. Managers should be more responsible for their portion of the budget to help keep the new budget in line.

Rinehart stated he would like to see a cost breakdown of treatment of Xenia owned facilities compared to the cost of our purchase capacities.

Clay pointed out the higher cost of professional fees compared to previous years due to the districts insolvency.

Clay showed the budget shows no growth in membership fees because it is expected to have equal amount of membership termination as we have new members joining the system.

Motion #051002 made by Tomenga, seconded by Pierce, to introduce and approve 2010 Operating Budget. Motion passed. No dissenting vote.

Resignation letter of Brian McCormac

McCormac presented his resignation of service to the District. All members thanked McCormac for his service.

Motion #051003 made by Rinehart, seconded by Fevold, to introduce and approve acceptance of resignation of Brian McCormac. Motion passed. No dissenting vote.

Letter of commendation for service by Brian McCormac

DeLong presented letter of commendation for service by Brian McCormac.

Motion #051004 made by DeLong, seconded by Pierce, to introduce and approve letter of commendation for service by Brian McCormac. Motion passed. No dissenting vote.

Resolution to determine Interim Executive Management of District

DeLong presented the Resolution to Determine Interim Executive Management of the District.

DeLong emphasized the term interim in the title of the new Director. He then excused himself so the Board can discuss the resolution.

Hayer expressed his concern for the lack of due process for the search of a new Director. Tomenga discussed the possibility of having a review mechanism placed into the resolution. 90 day review period was discussed. The review process would be done by the Personnel Committee of the Board. Recommendations would then be given to the Board.

Motion #051005 made by Tomenga, seconded by Pierce, to discuss resolution. Motion passed. No dissenting vote.

Hayer reiterated he would like to see a 90 day review period.

Motion #051005 made by Hayer, seconded by Rinehart, to amend resolution to incorporate a 90 day review process by the Personnel Committee. Motion passed. No dissenting vote.

Motion #051006 made by Larson, seconded by Fevold, to adopt amended Resolution to Determine Interim Executive Management of the District. Motion passed. No dissenting vote.

Election of Board Officers

Motion #051007 made by Pierce, seconded by Rinehart, to introduce and approve election of Walt Tomenga as Xenia Board Chair. Motion passed. No dissenting vote.

Rinehart resigned as Xenia Board Treasurer

Motion #051008 made by Tomenga, seconded by Pierce, to introduce and approve election of Frank Hayer as Xenia Board Treasurer. Motion passed. No dissenting vote.

Motion #051009 made by Pierce, seconded by Fevold, to introduce and approve keep Tom Pierce as Xenia Board Vice Chair and Dave Larson as Xenia Board Secretary. Motion passed. No dissenting vote.

Appointment of Board Committees

Motion #051010 made by Larson, seconded by Fevold, to introduce and approve election of Board Committees as attached to minutes. Motion passed. No dissenting vote.

Check Signing/ Financial Transaction resolution

Motion #051011 made by Fevold, seconded by Rinehart, to introduce and approve check signing authority to Xenia Board Treasurer (Frank Hayer), Comptroller (Greg Clay), Interim Executive Director (Marc DeLong), Economic Development Manager (Corey Iben). Motion passed. No dissenting vote.

Adjournment

Motion #041012 made by Pierce, seconded by Fevold, to introduce and approve to adjourn the meeting. Motion passed. No dissenting vote.

Xenia Rural Water District, Secretary Date _____