

**Resolution # \_\_\_\_\_**  
**XENIA RURAL WATER DISTRICT**  
**September 23, 2010 – 7:00 PM – Bouton Office**  
**Regular Board Meeting Minutes**

Board Members Present: Tomenga, Pierce, Hayer, Fevold, Wilson, Larson, Rinehart  
Board Members Absent: None  
Staff Present: DeLong, Clay, Iben  
Others Present: Stan Thompson, Preston Sandstrom, Mike Abbott

Call to Order

Tomenga called the meeting to order.

Approve Agenda

Motion #091001 made by Rinehart, seconded by Pierce, to introduce and approve the September 23, 2010 Agenda presented. Motion passed. No dissenting.

Approve Minutes

Motion #091002 made by Pierce, seconded by Fevold to approve August 26, 2010 Board Meeting Minutes. Motion passed. No dissenting.

August Financial Reports

Statement of Revenue, Expenses, and Changes in Net Assets

Clay reviewed the August Financial Statements. We will notice a continued variance in the commercial water sales on the report due to an over projection in budget. Total operating revenue for the month was \$1,008,460. Residential M&I is behind budget, primarily due to the number of short-side meter installations that were set as opposed to long-side connections. Maintenance was over budget for the month of August due to mowing costs that exceeded expectations. Engineering fees were also higher than anticipated due to Snyder & Associates engagement in the Worth County appraisal project.

Statement of Cash Flow

Clay reviewed the statement of cash flow and noted cash increased \$464,795 during the month of August giving the District an end of the month cash balance of \$3,337,628.

Motion #091003 made by Fevold, seconded by Pierce to introduce and approve financial statements. Motion passed. No dissenting vote.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

Clay summarized the reports and noted that the District's net gain on customers in the system up 6 year to date. 35 members have been added to the District while 29 have departed.

Motion #091004 made by Rinehart, seconded by Wilson, to approve new customers/water user agreements. Motion passed. No dissenting vote.

Revenue, Operations & Maintenance, Sinking Fund Allocations – Clay reviewed the transactions that will take place in October to transfer monies into the sinking and operating funds. \$483,944 will be moved from the Revenue fund into the Operations and Maintenance Fund and \$565,609 from the Revenue fund into the Sinking fund.

Motion #091005 made by Hayer, seconded by Pierce, to approve allocation \$483,944 from the Revenue fund into the Operations and Maintenance Fund and \$565,609 from the Revenue fund into the Sinking fund. Motion passed. No dissenting vote.

Management & Operation Reports

Attorney and Engineering Fees – DeLong reviewed the bills from August for engineering and legal services.

Business Plan Control Log Q&A – DeLong provided a spreadsheet to the board regarding staffs efforts in improving the day to day operations of the District. No questions were asked by Board Members regarding the log book.

Talking Points– Tomenga explained the handout that was given to the board regarding talking points that Board Members can use if they go out and speak with local interest groups. Hayer updated his bio portion of the handout. Hayer also suggested that Tomenga update the sheet stating that no matter what happens, the District will be able to manage to provide service to the members.

Motion #091006 made by Fevold, seconded by Pierce, to approve the “Talking Points” handout with Franks revision. Motion passed. No dissenting vote.

Executive Closed Session – The Board and Executive Director went into closed session to discuss various legal matters.

Old Business

None

New Business

None

Open Forum

None

Adjournment

Motion #091007 made by Rinehart, seconded by Fevold, to approve adjournment of the meeting. Motion passed. No dissenting vote.

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Xenia Rural Water District, Secretary

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Date