

Resolution # _____
XENIA RURAL WATER DISTRICT
July 21, 2011 – 6:00 PM
Regular Board Meeting Minutes

Board Members Present: Tomenga, Hayer, Bromert, Wilson, Lovett, Mestad

Board Members Absent: Rinehart

Staff Present: Clay, Iben,

Others Present: Stan Thompson (Assured Rep), Brian Hoellein (Bartlett & West)

Call to Order

Tomenga called the meeting to order.

Approve Agenda

Motion #071101 made by Wilson, seconded by Hayer, to introduce and approve the July 21, 2011 Agenda. Motion passed. No dissenting.

Approve Minutes

Motion #071102 made by Wilson to approve the June 22, 2011 Board Meeting Minutes. Motion passed. No dissenting.

June Financial Reports

Income Statement

Clay reviewed the income statement and explained that the subtotals are transposed due to configuration issues with new program. Water revenues were \$149,000 under budget. Industrial sales are down due to the fixed rate not being increased to the ethanol plants as planned in the budget.

Net income from operations is \$158,000. Total net income is (\$344,170). Clay reviewed billed water figures.

Statement of Net Assets

Clay briefly reviewed the statement of Net Assets. There were no real highlights.

Statement of Cash Flows

Clay reviewed the statement of cash flows and noted increase in accounts receivable is due to an error on an Ethanol Plant bill. Decrease in cash of \$2,584,213. The District an end of the month cash balance is \$4,745,916.

Revenue, Operations & Maintenance, Sinking Fund Allocations

Clay reviewed the transactions that will take place in April to transfer monies into the Sinking and Operating & Maintenance funds. Fund Allocation includes \$833,540 from Revenue Fund to the Operation and Maintenance Fund. \$455,836 from Revenue Fund to the Sinking Fund.

Motion #071103 made by Hayer to introduce and approve financial statements and the funds transfer. Motion passed. No dissenting vote.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Reviewed receivables. Noted 28 liens filed.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

Membership and connection fees include M & I of \$28,962.00. The District has 21 new connections year to date. Term fees total \$750.00 for month, which includes three terminations.

Motion #071104 made by Wilson, to approve new customers/water user agreements. Motion passed. No dissenting vote.

Management & Operation Reports

Surplus Assets Sale Worth County

No change.

CEO Interviews

Interviewed two of the three first choice candidates. Two more interviews are scheduled for Monday. Noted it is important to move quickly.

AG Certificate of Consent

Novation of bonds from CIFG to Assured Guarantee. CIFG is no longer responsible for Xenia's bonds

Motion #071105 made by Lovett to approve the transfer of Bond Insurer from CIFG to AG. Motion passed. No dissenting vote.

Woodward Plant Update

Work is progressing. The permit is in hand and construction is waiting on cooler weather to make final connection.

USDA De-obligation of Funds

USDA requested that Xenia formally withdraw remaining applications for assistance, as projects are not feasible.

USDA has agreed to the work-out plan. They will refinance at 2% for 40 years. Most of the current notes are at 5%.

Motion #071106 made by Bromert to approve the de-obligation of funds request from the USDA. Motion passed. No dissenting vote. Hayer would like to look at the notes individually. Noted treasurer should look at data.

Debt Work-out Plan

Originally planned for Jan. 1, 2011. Pushed back to May first with rate increase effective June first. Currently reviewing actual number of active accounts. Hayer would like to have finance committee meeting prior to next board meeting.

Old Business

None

New Business

None

Open Forum

None

Executive Closed Session

Motion #071107 made by Wilson to hold closed session. Motion passed. No dissenting vote.

Adjournment

Motion #071108 made by Tomenga to approve adjournment of the meeting. Motion passed. No dissenting vote.

Xenia Rural Water District, Secretary
Jean Bromert

Date