

Resolution # _____
Notice and Call of Public Meeting

Governmental Body: The Board of Directors of Xenia Rural Water District, State of Iowa.
 Date of Meeting: Thursday, May 19th, 2011
 Time of Meeting: 6:00 p.m.
 Place of Meeting: Xenia Rural Water District office, 23998 141st Street, Bouton, Iowa

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

Call to Order	Board Chairperson	
Approve Agenda	Board Members	
Approve April Board Meeting Minutes	Board Members	5 min.
Review & Approve Financial Reports	Controller/Board Members	25 min.
<ul style="list-style-type: none"> • Income Statement Schedules • Statement of Net Assets • Statement of Cash Flows • Operating Checking Transactions (separately reviewed by board Treasurer) • Revenue, Operations & Maintenance & Sinking Fund Allocations • Quarterly Investment Report - Hayer 		
Customer Service & Accounts Receivable	Controller/Exec. Director	15 min.
<ul style="list-style-type: none"> • Accounts Receivable Aging/Cut-offs/Reinstatements • New Customers/Water User Agreements/ Occupant Deposit Listing/Voluntary Terminations 		
Management & Operations	Management & Staff	30 min.
<ul style="list-style-type: none"> • 2011 Business Plan Projects Review and Status – Tomenga • City of Minburn Request for Release from Water Agreement - Tomenga • DeLong Part-time/limited engagement - Tomenga • Surplus Assets Sales <ul style="list-style-type: none"> ○ Win-Worth Water/Wastewater Systems ○ Farm Lease Fraser Property ○ Hay Ground Lease Bouton Property • Board Committees – Tomenga 		

Customer Service Policy & Procedure Review/Recommendations Board Chairperson 10 min.

- Donna Dornath (Leak in basement – no insurance)
- Involuntary Terminations
 - Monthly Spreadsheet
 - 6 months – No Usage
 - Calculate Term Fee
 - Add to Total Bill
 - File Final Tax Lein
 - New Owner Pay Membership Fee Only

New Business Board Members 5 min.

Open Forum Audience 10 min.

Executive Closed Session Exec. Director/Board Members 30 min.

Adjournment Board Chairperson

This notice is given at the direction of the Chairperson pursuant to Chapter 21, Code of Iowa, as amended, and the local rules of said governmental body.

Jean M Bromert
Secretary, Xenia Rural Water District,
State of Iowa