

**Resolution # \_\_\_\_\_**  
**XENIA RURAL WATER DISTRICT**  
**September 19, 2013 – 5:00 PM**  
**Regular Board Meeting Minutes**

Board Members Present: Lovett, Wilson, Ballard, Bromert, Becker, Jensen

Board Members Absent: None

Staff Present: McMullen, Andrews, Iben, Lyons, Roberts

Others Present: None

Call to Order

Lovett called the meeting to order.

Approve Agenda

Motion #101301 made by Jensen, seconded by Wilson to introduce and approve the September 19, 2013 Agenda. Motion passed. No dissenting.

Approve Minutes

Motion #101302 made by Jensen, seconded by Ballard to introduce and approve the August 22, 2013 minutes. Motion passed. No dissenting.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of August 31, 2013 assets totaled \$133.4 million. Liabilities totaled \$132.1 million. Total liabilities and fund balance was \$133 million.

Income Statement

Andrews reviewed the income statement. Total year-to-date Operating Income was approximately \$8.3 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows. Net increase in cash and cash equivalents is \$3.8 million YTD.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place in October to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had sixteen new service connections and four terminations in April.

Motion #101303 made by Wilson and seconded by Bromert to introduce and accept financial statements and payment of parity lenders. Motion passed. No dissenting vote.

Approve Payment for Stratford Generator Project

Motion #101304 by Jensen, seconded by Bromert to approve the third partial payment of \$17,001.22 to Drees Heating & Plumbing Inc. for Stratford Generator. Motion passed. No dissenting.

Annual Fire Protection Policy Developed by the Finance Committee

No action taken, policy not yet prepared to approve.

Approve Purchase Order for Stratford River Bore

Motion #101305 Bromert, seconded by Jensen to approve a purchase order with Central Iowa Water Association for Stratford Plant river bore for \$87,750.00. Motion passed. No dissenting.

Surplus Vehicle Sale

Motion #101306 made by Jensen, seconded by Wilson to approve the sale of four surplus vehicles at auction. Motion passed. No dissenting.

Review and Approve Water Rate for Stuart

Motion #101307 by Jensen, seconded by Bromert to approve the amended water rate for City of Stuart, effective November 1<sup>st</sup>, 2013. Motion passed. No dissenting.

Departmental Reports

McMullen reviewed the highlights of the departmental updates. Recent meeting with Karla Pfeiffer from USDA was very positive. Reviewed needed repairs roof repairs and caulking concrete seams at Stratford Plant

New Business

Will hold a public meeting on November 14<sup>th</sup> regarding 2014 rate increases.

Bromert discussed possibility of calling in for board meetings in case of inclement weather.

Letter received from IDNR stating that they consider Xenia in a viable position regarding finances.

Public Comments

None

Adjournment

Motion #1013085 made by Bromert, seconded by Ballard to adjourn the meeting at 7:10 pm. Motion passed. No dissenting.

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Xenia Rural Water District, Secretary

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Date