

Resolution # _____
XENIA RURAL WATER DISTRICT
April 24, 2014 – 5:00 PM
Regular Board Meeting Minutes

Board Members Present: Lovett, Bromert, Ballard, Jensen, Becker, Wilson
Staff Present: Andrews, Benjamin, Lyons, Iben
Others Present: None

Call to Order

Lovett called the meeting to order at 5:00 pm.

Approve Agenda

Motion #041401 made by Ballard, seconded by Becker to introduce and approve the April 24, 2014 Agenda. Motion passed. No dissenting.

Approve Minutes

Motion #041402 made by Jensen, seconded by Ballard to introduce and approve the March 20, 2014 minutes. No dissenting.

Financial Reports

Board received financial reports prior to the meeting to review. Board decided to have a question and answer session for March financials due to time constraint of having annual meeting following board meeting. No questions were asked. Benjamin updated the board on the water service terminations the District has seen.

Motion #041403 made by Ballard and seconded Bromert to introduce and accept financial statements and payment of parity lenders. Motion passed. No dissenting vote.

2013 Audit Update

Andrews updated board on the status of the audit. Should be available within two weeks.

2014 Property and Casualty Insurance Renewal

Motion #041404 by Jensen, seconded by Becker to approve the acceptance of the EMC renewal quote of \$90,524 for Property and Casualty Insurance. Motion passed. No dissenting.

Mowing Contract

Mowing contract is based on mowing designated District property on a biweekly basis and the Bouton office on a weekly basis. Management has the ability to lessen the frequency of mowing service based on need.

Motion #041405 by Jensen, seconded by Becker to approve mowing contract with No Lawn Left Behind for service for 2014. Motion passed. No dissenting.

Charges for Unauthorized Use of Water/Water Meter Tampering

Motion #041406 by Jensen, seconded by Ballard to approve proposed Charges for Unauthorized use of Water/Water Meter Tampering Policy and authorize the Board Chair and Secretary to sign the policy for addition to the list of Xenia Rural Water District Policies. Motion passed. No dissenting.

Bouton Generator- Ziegler Final Payment

Motion #041407 by Bromert, seconded by Becker for payment of balance due on generator in the amount of \$25,091.00 to Ziegler. Motion passed. No dissenting.

Stratford Generator – Drees Change Order #2 and Final Payment

Motion #041408 by Becker, seconded by Ballard to accept Stratford Water Treatment Plant power supply contract with Drees Heating and Plumbing Inc. in the amount of \$69,425.41. Motion passed. No dissenting.

2014 Incentive Pay Goals

Motion #041409 by Jensen, seconded by Bromert to approve the proposed 2014 Incentive Pay Goals. Motion passed. No dissenting.

Stratford Chlorine Feed Equipment

Motion #041410 by Becker, seconded by Jensen to authorize staff to proceed with the upgrade to the Stratford Water Treatment Plant chlorine feed equipment. Motion passed. No dissenting.

Annual Meeting Update

Motion #041411 by Jensen, seconded by Ballard to approve the selection of two board members as stated on proxy mailing, leaving the Xenia Board of Directors at six board members. Motion passed. No dissenting.

Manager's Report

Benjamin discussed how revenues from service territory transfers would be handled, the operation and maintenance fund balance, the future of rate increases from the City of Boone, the tracking of attorney fees, an update on the Stratford caulk replacement project, update on the CIRDWC study, update on connection with the City of Churdan, recent visits with Xenia's three ethanol plant customers, updates on the review of boundary questions with the City of Ames. Benjamin also updated the board of potential customers (Briggs Woods, Slater, Randall and Kelley) and the potential need for vehicle replacement.

Board discussed how to handle the service territory transfer for the ISU Research Park Project located on the south side of Ames.

Departmental Reports

Department updates were reviewed

Old Business

New Business

Lovett asked for a meeting to be set for the Planning Committee to meet within the next few weeks to discuss future capital improvements.

Public Comments

None

Adjournment

Motion #041412 made by Jensen, seconded by Bromert to adjourn the meeting at 6:55 pm. Motion passed. No dissenting.

Xenia Rural Water District, Secretary

Date