

Resolution # _____
XENIA RURAL WATER DISTRICT
June 19, 2014 – 5:00 PM
Regular Board Meeting Minutes

Board Members Present: Lovett, Jensen, Becker, Carris
Board Members Absent: Wilson
Staff Present: Andrews, Benjamin, Lyons, Iben
Others Present: None

Call to Order

Lovett called the meeting to order at 5:00 pm.

Approve Agenda

Motion #061401 made by Jensen, seconded by Becker to introduce and approve the June 19, 2014 Agenda. Motion passed. No dissenting.

Approve Minutes

Motion #061402 made by Jensen, seconded by Becker to introduce and approve the May 22, 2014 minutes. Motion passed. No dissenting.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of May 31, 2014 assets totaled \$130.4 million. Liabilities totaled \$130.4 million.

Income Statement

Andrews reviewed the income statement. Total year-to-date Operating Income was approximately \$2.3 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place in July to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had 14 new service connections and 7 terminations in May.

Motion #061403 made by Becker and seconded Carris to introduce and accept financial statements and payment of parity lenders. Motion passed. No dissenting vote.

Worker's Compensation Coverage Renewal

Motion #061404 made by Jensen and seconded by Becker to accept IMWCA renewal quote of \$26,592 for Worker's Compensation Insurance Policy. Motion passed. No dissenting.

Iowa Economic Development Loan

Motion #061405 by Becker, seconded by Jensen to approve the payment of \$20,000 to Iowa Economic Development Authority for December 2, 2014. Motion passed. No dissenting.

Stratford Caulk Replacement

Benjamin updated the board on the completion of the caulking project of the Stratford Treatment plant. The next steps for the project were also discussed.

Coats Lagoon Study

Benjamin updated board on potential problems with the Coats lagoon system and informed the board that staff will request a quote from Snyder and Associates to complete a study to analyze the cost of repairs needed for the sewer system.

Slater Water Service Update

Benjamin updated the board on the temporary water sale to the City of Slater. The test period will be for 3 months, and then we will re-evaluate the potential for bulk service.

Waukee Service Territory Update

Benjamin updated the board on the discussions between Xenia and the City of Waukee on a potential territory buyout.

Potential Shared Elevated Water Storage Tank

Benjamin updated the board on a potential development that will be located at the intersection of Hwy 30 and Hwy 17 outside of Boone. Staff is looking into the option of partnering with the developer on an elevated storage tank.

Stratford Phosphate Feed System

Motion #061406 by Jensen, seconded by Becker to authorize staff to proceed with purchasing equipment for installation of a phosphate feed system at the Stratford Water Plant. Motion passed. No dissenting.

Vehicle Purchase

Motion #061407 by Jensen, seconded by Carris to authorize staff to purchase a 1-1/2 ton vehicle for Stew Hansen in the amount of \$41,645. Motion passed. No dissenting.

Manager's Report

Updates were given on the following projects: ISU Research Park Service Territory, Woodward Water Plant Study, Distribution System Modelling Software, potential water service to the City of Randall and the Waukee Pump Station Update Design.

Departmental Reports

Department updates were reviewed

Old Business

None

New Business

None

Public Comments

None

Adjournment

Motion #061408 made by Becker, seconded by Carris to adjourn the meeting. Motion passed. No dissenting.

Xenia Rural Water District, Secretary

Date