

**Resolution # \_\_\_\_\_**  
**XENIA RURAL WATER DISTRICT**  
**March 20, 2014 – 5:00 PM**  
**Regular Board Meeting Minutes**

Board Members Present: Lovett, Bromert, Ballard (teleconferenced), Jensen, Becker, Wilson  
Staff Present: Andrews, Benjamin, Lyons  
Others Present: None

Call to Order

Lovett called the meeting to order at 5:00 pm.

Approve Agenda

Motion #032001 made by Wilson, seconded by Becker to introduce and approve the March 20, 2014 Agenda. Motion passed. No dissenting.

Approve Minutes

Motion #032002 made by Jensen, seconded by Becker to introduce and approve the February 14, 2014 minutes as amended. No dissenting.

Public Hearing – ISU Research Park Territory Buyout

Motion #032003 made by Jensen, seconded by Becker to approve the current proposal and allow staff to pursue an agreement with Iowa State University Research Park regarding the sale of Xenia's territorial rights to the area outlined for the future research park.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of February 28, 2014 assets totaled \$131.4 million. Liabilities totaled \$130.2 million.

Income Statement

Andrews reviewed the income statement. Total year-to-date Operating Income was approximately \$2.1 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place in February to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had no new service connections and 2 terminations in February.

Motion #032004 made by Bromert and seconded Becker to introduce and accept financial statements and payment of parity lenders. Motion passed. No dissenting vote.

Stratford Plant Caulking Replacement

Motion 032005 by Jensen, seconded by Becker to approve contract in the amount of \$12,100 with Western Waterproofing Co. for repairing the water plant joint sealant at the Stratford plant.

Xenia Water Shortage Plan

Motion #032006 by Jensen, seconded by Bromert to approve the water shortage plan prepared by Benjamin, striking language on page 2 specific to livestock. Motion passed. No dissenting.

CEO Professional Business Plan

Motion #032006 by Wilson, seconded by Becker to approve CEO's business plan. Motion passed. No dissenting.

Homestead Colony Park Rate Increase

Motion #032007 by Jensen, seconded by Becker to approve the water rate proposed by staff for the Homestead Colony Park and to increase their water rate from a franchise rate to the rural rate, incrementally over three years. Motion passed. No dissenting.

Ames Subdivision Rate Increase

Motion #032008 by Jensen, seconded by Wilson to approve the water rate proposed by staff for the Hickory Hills and Prairie Ridge subdivisions and to increase their rate from a franchise rate to the rural rate, incrementally over three years. Motion passed. No dissenting.

Approve Water Rate for Flint Hills Ethanol Plant at Menlo

Motion #032008 by Becker, seconded by Bromert to approve the water rate proposed by staff for Flint Hills ethanol plant at Menlo. Motion passed. No dissenting.

Approve Water Rate for Poet Ethanol Plant at Jewell and Gowrie

Motion #032009 by Becker, seconded by Jensen to approve the water rate proposed by staff for Poet ethanol plants at Jewell and Gowrie. Motion passed. No dissenting.

Approve Water Rate for the City of Minburn

Motion #032010 by Jensen, seconded by Wilson to approve the water rate proposed by staff for the City of Minburn. Motion passed. No dissenting.

Approve Water Rate for the City of Stuart

Motion #032011 by Wilson, seconded by Becker to approve the water rate proposed by staff for the City of Stuart. Motion passed. No dissenting.

Approve Partial Payment for Stratford Generator Power Supply

Motion #032012 by Bromert seconded by Wilson to approve the partial payment of \$8,950.90 for work completed on the Stratford generator. Motion passed. No dissenting.

Manager's Report

Benjamin discussed status of the CIRDWC study, Operation & Maintenance Fund balance, Churdan connection, Waukee pump station, Woodward treatment plant, Stratford VFD #3, water modeling

software, employee medical insurance renewal, Stratford chlorine feed system replacement, the annual meeting and Bella Homes service territory buyout.

Departmental Reports

Department updates were reviewed

Old Business

New Business

Becker attended an Iowa Rural Water seminar discussing topic of exempting water from Iowa state sales tax. Benjamin discussed issues experienced with testing new backup generator at Bouton office.

Public Comments

None

Adjournment

Motion #\_\_\_\_\_ made by Wilson, seconded by Becker to adjourn the meeting at 6:55 pm. Motion passed. No dissenting.

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Xenia Rural Water District, Secretary

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Date