

Resolution # _____
XENIA RURAL WATER DISTRICT
September 18, 2014 – 5:00 PM
Regular Board Meeting Minutes

Board Members Present: Lovett, Jensen, Wilson, Carris, Becker, Kahler

Board Members Absent:

Staff Present: Andrews, Benjamin, Lyons, Iben

Others Present: None

Call to Order

Lovett called the meeting to order at 5:00 pm.

Approve Agenda

Motion #091401 made by Becker, seconded by Jensen to introduce and approve the September 18, 2014 Agenda. Motion passed. No dissenting.

Public Hearing on Relinquishing the Right to Provide Water Service to a Portion of Story County

Lovett opened public hearing on Xenia's service rights in Story County. No public comment.

Approve Release of Service Rights Agreement Between Iowa State University Research Park and Xenia Rural Water District

Motion #091402 made by Wilson, seconded by Becker approve the release of Service Territory Rights Agreement with Iowa State University Research Park and authorize Chair and Secretary to sign the agreement once all approvals are received from USDA, AG and legal counsels for ISURP and Xenia . Motion passed. No dissenting.

Agreement Concerning Continued Water Service Between the City of Ames and Xenia Rural Water District

Motion #091403 made by Carris, seconded by Jensen to approve the Agreement Concerning Continued Water Service with the City of Ames and authorize Chair and Secretary to sign the agreement once all approvals are received from legal counsels for the City of Ames and Xenia. Motion Passed. No dissenting

Approve Minutes

Motion #091404 made by Jensen, seconded by Carris to introduce and approve the August 28, 2014 minutes. Motion passed. No dissenting.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of August 31, 2014 assets totaled \$131.7 million. Liabilities totaled \$129.8 million.

Income Statement

Andrews reviewed the income statement. Total year-to-date Operating Income was approximately \$8.96 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place in September to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had 9 new service connections and 3 terminations in August.

Motion #091405 made by Jensen and seconded Kahler to introduce and accept financial statements. Motion passed. No dissenting vote.

Request Authorization to Solicit Bids for Waukee Pump Station Improvements and Establish the Date of the Public Hearing as the date of the November 2014 Board Meeting

Motion #091406 by Jensen, seconded by Becker to authorize staff to solicit bids for Waukee Pump Station Improvements and establish the date of the Public Hearing as the date of the November 2014 Board Meeting and direct staff to publish notice as provided by law. Motion passed. No dissenting.

Review and Approve Work Order with Snyder & Associates for Design of Dallas Center Pump Station and Water Main

Motion #091407 by Becker, seconded by Carris to approve work order with Snyder & Associates in the amount of \$39,500 for Design of Dallas Center Pump Station and Water Main. Motion passed. No dissenting.

Engineering Design Service for Woodward Water Treatment Plant Upgrades Project

Motion #091408 by Jensen, seconded by Becker to authorize staff to issue a request for proposals for engineering design services for Woodward Water Treatment Plant Upgrades Project. Motion passed. No dissenting.

Water Main Crossing under Des Moines River

Benjamin updated the board on the efforts of staff to obtain bids to complete the work previously started by Central Iowa Rural Water.

Motion #091409 by Wilson, seconded by Becker to authorize staff to award a bid to a qualified contractor for the installation of pipe for the Stratford Crossing project that is not to exceed \$70 per foot for installation. Motion passed. No dissenting.

Coats Waste Water Lagoons Study

Motion #091410 by Jensen, seconded by Wilson to approve Snyder & Associates work order for the Coats Waste Water Lagoons study in the amount of \$9,500. Motion passed. No dissenting.

Surplus Vehicle Sales

Motion #091411 by Jensen, seconded by Carris authorize staff to sell the surplus vehicles as determined by staff at auction. Motion passed. No dissenting.

Manager's Report

Updates were given on the following projects: Waukee Service Territory, CIRDWC Study, Distribution System Modeling Software, City of Kelley and Churdan water service and potential sale of territory in Hamilton County.

Departmental Reports

Department updates were reviewed

Old Business

None

New Business

None

Public Comments

None

Adjournment

Motion #061412 made by Becker, seconded by Wilson to adjourn the meeting. Motion passed. No dissenting.

Xenia Rural Water District, Secretary

Date