

**Resolution # \_\_\_\_\_**  
**XENIA RURAL WATER DISTRICT**  
**July 23, 2015 – 5:00 PM**  
**Regular Board Meeting Minutes**

Board Members Present: Lovett, Jensen, Carris, Kahler, Schrum

Board Members Absent: Wilson, Becker

Staff Present: Andrews, Benjamin, Iben, Hayden, Lyons

Others Present: Jim Wainwright (Ahlers & Cooney, P.C.)

Call to Order

Lovett called the meeting to order at 5:00 pm.

Approve Agenda

Motion #071501 made by Jensen, seconded by Schrum to introduce and approve the July 23, 2015 Agenda.

Motion passed. No dissenting.

Approve Minutes

Motion #071502 made by Jensen, seconded by Carris to introduce and approve the June 18, 2015 minutes.

Motion passed. No dissenting.

Reyes Property Release of Service Territory Rights

Lovett opened public hearing on Xenia's service rights in Story County. No public comment. Lovett closed the public hearing.

Motion #071503 made by Kahler, seconded by Jensen to approve the execution of the Agreement between City of Ames and Xenia concerning continued water service and to approve execution of the Release of Service Territory Rights Agreement for the Reyes Property as soon as the agreements are approved by legal counsels, in the amount of \$73,008. Motion passed. No dissenting.

Athen Property Release of Service Territory Rights

Lovett opened public hearing on Xenia's service rights in Story County. No public comment. Lovett closed the public hearing.

Motion #071504 made by Carris, seconded by Schrum to approve the execution of the Agreement between City of Ames and Xenia concerning continued water service and to approve execution of the Release of Service Territory Rights Agreement for the Athen Property as soon as the agreements are approved by legal counsels, in the amount of \$27,000. Motion passed. No dissenting.

Legal Services Update

Jim Wainwright with Ahlers & Cooney, P.C., discussed with the Board the involvement their firm will have in regards to Xenia/Community service territory resolutions.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of June 30, 2015 assets totaled \$131.2 million. Liabilities totaled \$127.6 million.

Income Statement

Andrews reviewed the income statement. Total Operating Income for the four months ended June 30, 2015 was \$6.8 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place June to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had 13 new service connections and 6 terminations in June.

Motion #071505 made by Kahler and seconded Carris to introduce and accept financial statements.

Motion passed. No dissenting vote.

Waukee Pump Station Improvements - Partial Pay Request No. 2

Motion #071506 made by Jensen and seconded by Carris to approve Waukee Pump Station Improvements Partial Pay Request No. 2 in the amount of \$50,992.85. Motion passed. No dissenting.

Purchase of New GPS Units

Motion #071507 made by Jensen, seconded by Kahler to approve the purchase of 4 new GPS nits in the amount of \$36,075. Motion passed. No dissenting.

Charges for Unauthorized Use of Water/Water Meter Tampering

Motion #071508 made by Jensen, seconded by Kahler to approve the proposed changes to the Charges for Unauthorized use of Water/Water Meter Tampering Policy and authorize the Board Chair and Secretary to sign the policy with the proposed changes. Motion passed. No dissenting.

Purchase New Truck

Motion #071509 made by Jensen, seconded by Carris to approve the purchase of a new 1.5 ton truck from Deery Brothers of Ames in the amount of \$43,561. Motion passed. No dissenting.

Manager's Report

Updates were given on the following projects: Update of Boone nitrate situation, City of Kelley's future connection, service territory agreement with Waukee, Deferred Compensation Plan, customer newsletter, Des Moines River Crossing, Woodward Water Plant upgrades, Woodward Water Plant lime lagoon cleaning, Dallas Center pump station and water main project and planning meeting with the City of Grimes.

Departmental Reports

Department updates were reviewed

Old Business

None

New Business

None

Public Comments

None

Adjournment

Motion #071510 made by Kahler seconded by Jensen to adjourn the meeting. Motion passed. No dissenting.

---

Xenia Rural Water District, Secretary

---

Date