

Resolution # _____
XENIA RURAL WATER DISTRICT
June 18, 2015 – 5:00 PM
Regular Board Meeting Minutes

Board Members Present: Lovett, Jensen, Carris, Becker, Wilson, Kahler, Schrum

Board Members Absent:

Staff Present: Andrews, Benjamin, Hayden, Lyons

Others Present: None

Call to Order

Lovett called the meeting to order at 5:00 pm.

Approve Agenda

Motion #061501 made by Becker, seconded by Jensen to introduce and approve the June 18, 2015 Agenda.

Motion passed. No dissenting.

Approve Minutes

Motion #061502 made by Jensen, seconded by Carris to introduce and approve the May 28, 2015 minutes.

Motion passed. No dissenting.

Board Committee Assignments

Board committees assigned are:

Planning – Jensen (Chair), Lovett, Schrum

Executive/Personnel – Lovett (Chair), Wilson, Carris

Finance – Becker (Chair), Jensen, Kahler

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of May 31, 2015 assets totaled \$130.7 million. Liabilities totaled \$127.2 million.

Income Statement

Andrews reviewed the income statement. Total Operating Income for the four months ended May 31, 2015 was \$5.60 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place June to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had 19 new service connections and 1 termination in May.

Motion #061503 made by Wilson and seconded Kahler to introduce and accept financial statements.
Motion passed. No dissenting vote.

Waukee Pump Station Improvements Change Order No. 2

Motion #061504 made by Carris and seconded by Becker to approve Waukee Pump Station Improvements Change Order No. 2 in the amount of \$19,000. Motion passed. No dissenting.

District Policy Update

Motion #061505 made by Kahler, seconded by Becker to approve the proposed changes to the District Policies, as amended by the board during discussion. Motion passed. Do dissenting.

Capital List

Board reviewed and discussed the 3 year capital budget.

Hunziker Development Proposal – Parcels H & J

Motion #061506 made by Becker, seconded by Schrum to approve the execution of an agreement for transfer of water service for parcels 'J' and 'H' as shown on the preliminary plat of survey, as soon as the agreement is approved by legal counsel, in the amount of \$27,000. Motion passed. No dissenting.

Hunziker Development Proposal – Parcels B,C,G,M & N

Motion #061507 made by Becker, seconded by Schrum to approve the execution of an agreement for transfer of water service for parcels 'B','C','G','M' and 'N' as shown on the annexation plat, as soon as the agreement is approved by legal counsel, in the amount of \$73,008. Motion passed. No dissenting.

Manager's Report

Updates were given on the following projects: Update of Boone nitrate situation, City of Kelley's future connection, service territory agreement with Waukee, Deferred Compensation Plan, CIRDWC Resolution, Des Moines River Crossing, the Summer newsletter and planning meeting with the City of Grimes.

Departmental Reports

Department updates were reviewed

Old Business

None

New Business

None

Public Comments

None

Adjournment

Motion #061508 made by Becker seconded by Carris to adjourn the meeting. Motion passed. No dissenting.

Xenia Rural Water District, Secretary

Date