

**Resolution # \_\_\_\_\_**  
**XENIA RURAL WATER DISTRICT**  
**March 19, 2015 – 5:00 PM**  
**Regular Board Meeting Minutes**

Board Members Present: Lovett, Jensen, Carris, Becker, Kahler

Board Members Absent: Wilson

Staff Present: Andrews, Benjamin, Lyons

Others Present: None

Call to Order

Lovett called the meeting to order at 5:00 pm.

Approve Agenda

Motion #031501 made by Becker, seconded by Jensen to introduce and approve the March 19, 2015 Agenda.

Motion passed. No dissenting.

Approve Minutes

Motion #031502 made by Becker, seconded by Carris to introduce and approve the February 19, 2015 minutes. Motion passed. No dissenting.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of February 28, 2015 assets totaled \$131.1 million.

Liabilities totaled \$127.9 million.

Income Statement

Andrews reviewed the income statement. Total Operating Income for the two months ended February 28, 2015 was \$2.147 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place March to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had no new service connections and 1 termination in February.

Motion #031503 made by Kahler and seconded Carris to introduce and accept financial statements.

Motion passed. No dissenting vote.

Dental Insurance

Motion #031504 made by Kahler, seconded by Jensen to approve the renewal of dental insurance with Principal effective April 1, 2015. Motion passed. No dissenting

Information Technology Services

Benjamin updated the Board on proposals staff have received regarding IT services. Staff has recommended utilizing CST for all IT services and QCI for maintenance on Xenia's current phone system.

Board Member Election

Motion #031504 made by Jensen and seconded by Becker to increase the number of Directors on Xenia's Board of Directors from 6 members to 7 members. Motion passed. No dissenting. Kahler abstained

Manager's Report

Updates were given on the following projects: Bella Glen Development at the Ames Golf and Country Club, Des Moines River crossing tie-ins, Audit update, City of Kelley's future connection and potential Board Policy updates.

Departmental Reports

Department updates were reviewed

Old Business

None

New Business

None

Public Comments

Adjournment

Motion #031505 made by Jensen seconded by Kahler to adjourn the meeting. Motion passed. No dissenting.

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Xenia Rural Water District, Secretary

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Date