

Resolution # _____
XENIA RURAL WATER DISTRICT
May 28, 2015 – 5:00 PM
Regular Board Meeting Minutes

Board Members Present: Lovett, Jensen, Carris, Becker, Wilson, Kahler, Schrum

Board Members Absent:

Staff Present: Andrews, Benjamin, Iben, Hayden, Lyons

Others Present: None

Call to Order

Lovett called the meeting to order at 5:00 pm.

Approve Agenda

Motion #051501 made by Jensen, seconded by Kahler to introduce and approve the May 28, 2015 Agenda.

Motion passed. No dissenting.

Approve Minutes

Motion #041502 made by Becker, seconded by Jensen to introduce and approve the April 23, 2015 minutes.

Motion passed. No dissenting.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of April 30, 2015 assets totaled \$132.1 million. Liabilities totaled \$128.7 million.

Income Statement

Andrews reviewed the income statement. Total Operating Income for the four months ended April 30, 2015 was \$4.410 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place May to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had 4 new service connections and 1 termination in March.

Motion #051503 made by Kahler and seconded Carris to introduce and accept financial statements.

Motion passed. No dissenting vote.

Election of Officers

Motion #051504 made by Kahler and seconded by Jensen to approve the officer positions as:

Chair – Dan Lovett

Vice Chair – Troy Wilson

Treasurer – Gary Becker

Secretary – Harold Jensen

Motion passed. No dissenting.

CIRDWC Resolution

Motion #051505 made by Becker, seconded by Carris to remain neutral regarding CIRDWC resolution of support for Des Moines Water Works litigation under the Clean Water Act. The board supports the need for action to be taken to help remove nitrate from the watershed but disagrees with litigation to remedy the problem. Motion passed. Ayes: Carris, Becker, Schrum. Nays: Lovett, Wilson. Abstain: Kahler
Absent: Jensen

2014 Audit

Motion #051506 made by Becker, seconded by Kahler to receive and file the 2014 audit report as released by the State Auditors. Motion passed. No dissenting.

Worker's Compensation Coverage Renewal

Motion #051507 made by Carris, seconded by Wilson to accept IMWCA renewal quote of \$19,799 for Worker's Compensation Insurance Policy. Motion passed. No dissenting.

Employee Handbook Update

Motion #051508 made by Wilson, seconded by Becker to approve the changes to the Xenia Employee Handbook. Motion passed. No dissenting.

Deferred Compensation Plan

Motion #051509 made by Wilson, seconded by Carris to establish a 457 deferred compensation plan that allows for a dollar-for-dollar employer match limited to \$1,300.00 per calendar year. Motion passed. No dissenting.

Lease of Metal Building at Stratford Treatment Plant

Motion #051510 made by Wilson, seconded by Kahler to approve the renewal lease agreement. Motion passed. No dissenting.

Elevated Water Storage Tank Maintenance Contracts

Benjamin discussed Xenia's current maintenance contracts on 13 of the 19 elevated. Staff has been contacting maintenance contractors to obtain quotes on placing the remaining 6 tanks under contract.

Manager's Report

Updates were given on the following projects: Bella Glen Development at the Ames Golf and Country Club, Woodward WTP design work, City of Kelley's future connection, Waukee PS upgrades, Dallas Center PS & pipeline design, Consumer Confidence Reports and an update on the service territory agreement with Waukee.

Departmental Reports

Department updates were reviewed

Old Business

None

New Business

None

Public Comments

Adjournment

Motion #051511 made by Kahler seconded by Carris to adjourn the meeting. Motion passed. No dissenting.

Xenia Rural Water District, Secretary

Date