

Resolution # _____
XENIA RURAL WATER DISTRICT
September 24, 2015 – 5:00 PM
Regular Board Meeting Minutes

Board Members Present (telephonically): Lovett, Becker
Board Members Present (telephonically): Wilson, Kahler
Board Members Absent: Carris, Schrum, Jensen
Staff Present: Andrews, Benjamin, Iben
Others Present:

Call to Order

Lovett called the meeting to order at 5:00 pm.

Approve Agenda

Motion #091501 made by Becker, seconded by Kahler to introduce and approve the September 24, 2015 Agenda. Motion passed. No dissenting.

Approve Minutes

Motion #091502 made by Becker, seconded by Kahler to introduce and approve the August 20, 2015 minutes. Motion passed. No dissenting.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of August 31, 2015 assets totaled \$132.8 million. Liabilities totaled \$128 million.

Income Statement

Andrews reviewed the income statement. Total Operating Income for the seven months ended August 31, 2015 was \$9.4 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place September to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had 8 new service connections and 0 terminations in August.

Motion #091503 made by Kahler and seconded Becker to introduce and accept financial statements.
Motion passed. No dissenting vote.

Waukee Pump Station Improvements - Partial Pay Request No. 4

Motion #091504 made by Kahler and seconded by Wilson to approve Waukee Pump Station Improvements Partial Pay Request No. 4 in the amount of \$44,745.00. Motion passed. No dissenting.

Surplus Vehicle Sale

Motion #091505 made by Becker, seconded by Kahler to authorize staff to sell the surplus vehicles on the attached list at the IDOT auction. Motion passed. No dissenting.

Meter Reading Equipment Purchase

Motion #091506 made by Kahler, seconded by Becker to approve the purchase of Vehicle Gateway Base Station Unit in the amount of \$19,500. Motion passed. No dissenting

Poet Ethanol Plant Water Meters

Benjamin updated the Board on Xenia's discussions with the Poet Ethanol Plants and the discovery of a third meter at each location that has not been read historically. The meters are installed on a line that is connected to the emergency eye wash and shower stations.

Manager's Report

Updates were given on the following projects: Service territory agreement with Waukee, Des Moines River Crossing, Woodward Water Plant upgrades, Woodward Water Plant lime lagoon cleaning, purchase of new handheld GPS units, status of the 2016 budget, Des Moines Water Works Cost of Service Study and Woodward WTP design.

Departmental Reports

Department updates were reviewed

Old Business

None

New Business

None

Public Comments

None

Adjournment

Motion #091507 made by Becker seconded by Wilson to adjourn the meeting. Motion passed. No dissenting.

Xenia Rural Water District, Secretary

Date