

Resolution # _____
XENIA RURAL WATER DISTRICT
November 17, 2016 – 5:00 PM
Regular Board Meeting Minutes

Board Members Present: Lovett, Kahler, Jensen, Wilson, Becker, Schrum

Board Members Absent: Carris

Staff Present: Andrews, Iben, Hayden, Lyons, Benjamin

Call to Order

Lovett called the meeting to order at 5:00 pm.

Approve Agenda

Motion #111601 made by Becker, seconded by Wilson to introduce and approve the November 17, 2016 Agenda. Motion passed. No dissenting.

Approve Minutes

Motion #111602 made by Becker, seconded by Kahler to introduce and approve the October 20, 2016 minutes. Motion passed. No dissenting.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of October 31, 2016 assets totaled \$130.0 million.

Liabilities totaled \$123.1 million.

Income Statement

Andrews reviewed the income statement. Total Operating Income for the ten months ending October 31, 2016 was \$12.226 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place in December to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had 17 new service connections and 1 termination in October.

Motion #111603 made by Schrum, seconded Wilson to introduce and accept financial statements.

Motion passed. No dissenting.

2017 Residential and Commercial Water and Wastewater Rates

Motion #111604 made by Kahler, seconded by Becker to approve no rate increase for residential and commercial water consumption and a 10% rate increase for the Bouton wastewater system starting with the January 2017 consumption. Motion passed. No dissenting.

2017 Budget

Motion #111605 made by Becker, seconded by Jensen to approve the 2017 water system budget based on a 0.0% rate increase for residential and commercial water consumption and approve the 2017 Bouton Wastewater system budget based on a 10.0% rate increase. Motion passed. No dissenting.

AGCC Property Release of Service Territory Rights

Public hearing was opened to hear comments from the public regarding the release of service territory rights for the AGCC property. No comments were made and the public hearing was closed.

Motion #111606 made by Schrum, seconded by Becker to approve the execution of the Agreement between City of Ames and Xenia Concerning Continued Water Service. Motion passed. No dissenting.

Motion #111607 made by Becker, seconded by Jensen to approve the execution of the Release of Service Territory Rights Agreement for the AGCC Property in the amount of \$91,800. Motion passed. No dissenting.

Purchase Computer Equipment

Motion #111608 made by Becker, seconded by Kahler to approve the purchase of a SAN server in the amount of \$13,999.75 and 256 GB of additional RAM in the amount of \$3,729.20. Motion passed. No dissenting.

Purchase of Dump Truck

Motion #111609 made by Jensen, seconded by Wilson approve the purchase of a new International dump truck from O'Halloran and accept their trade-in offer for a final cost of \$120,169.58. Motion passed. No dissenting.

2017 Board Meeting Dates

Board reviewed the proposed meeting dates of 2017 as follows:

January 19, February 23, March 23, April 20, May 18, June 22, July 20, August 24, September 21, October 19, November 16 and December 21

Manager's Report

Updates were given on the following projects: Potential water service to De Soto, 2017 Audit, development ground around the City of Adel, potential new naval facility, health insurance renewal and requests from customers for part time customer status.

Departmental Reports

Department updates were reviewed

Old Business

None

New Business

None

Public Comments

None

Adjournment

Motion #111610 made by Wilson, seconded by Jensen to adjourn the meeting. Motion passed. No dissenting.

Xenia Rural Water District, Secretary

Date