

**Resolution # \_\_\_\_\_**  
**XENIA RURAL WATER DISTRICT**  
**September 22, 2016 – 5:00 PM**  
**Regular Board Meeting Minutes**

Board Members Present: Lovett, Kahler, Jensen (telephonic), Schrum, Carris, Becker

Board Members Absent: Wilson

Staff Present: Andrews, Iben, Hayden, Lyons, Benjamin

Call to Order

Lovett called the meeting to order at 5:00 pm.

Approve Agenda

Motion #091601 made by Schrum, seconded by Carris to introduce and approve the September 22, 2016 Agenda. Motion passed. No dissenting.

Approve Minutes

Motion #091602 made by Kahler, seconded by Becker to introduce and approve the August 18, 2016 minutes. Motion passed. No dissenting.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of August 31, 2016 assets totaled \$132.7 million. Liabilities totaled \$124 million.

Income Statement

Andrews reviewed the income statement. Total Operating Income for the eight months ending August 31, 2016 was \$9.787 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place in October to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had 13 new service connections and 1 termination in August.

Motion #091603 made by Carris, seconded Schrum to introduce and accept financial statements. Motion passed. No dissenting.

Luther Franchise Agreement

Motion #091604 made by Becker, seconded by Kahler to approve the Acceptance of Franchise with the City of Luther for a term of 40 years. Motion passed. No dissenting.

Engineering Fees – Woodward Treatment Plant

Motion #091605 made by Becker, seconded by Carris to approve the Professional Services Agreement Amendment No. 1 for Woodward Water Treatment Plant Upgrade with HR Green, Inc. in the amount of \$87,000 and authorize Chair to execute the agreement. Motion passed. No dissenting.

Manager's Report

Updates were given on the following projects: 2017 Budget, potential water service to De Soto, Des Mones Water Works cost of Service Study, Madrid Water Rate increase and purchase of new vehicles.

Departmental Reports

Department updates were reviewed

Old Business

None

New Business

None

Public Comments

None

Adjournment

Motion #091605 made by Kahler, seconded by Carris to adjourn the meeting. Motion passed. No dissenting.

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Xenia Rural Water District, Secretary

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Date