

Resolution # _____
XENIA RURAL WATER DISTRICT
May 18, 2017 – 5:00 PM
Regular Board Meeting Minutes

Board Members Present: Kahler, Wilson, Becker, Schrum, Carris, Jensen, Tenold

Board Members Absent:

Staff Present: Andrews, Benjamin, Hayden, Iben, Lyons

Call to Order

Wilson called the meeting to order at 5:00 pm.

Approve Agenda

Motion #051701 made by Kahler, seconded by Becker to introduce and approve the May 18, 2017 Agenda. Motion passed. No dissenting.

Approve Minutes

Motion #051702 made by Kahler, seconded by Carris to introduce and approve the April 20, 2017 minutes. Motion passed. No dissenting.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of April 30, 2017 assets totaled \$133 million. Liabilities totaled \$122.4 million.

Income Statement

Andrews reviewed the income statement. Total Operating Income for the four months ending April 30, 2017 was \$4.644 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place in May to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had 12 new service connections and 2 terminations in April.

Motion #051703 made by Schrum, seconded by Becker to introduce and accept financial statements. Motion passed. No dissenting.

Election of Officers

Motion #051604 made by Wilson, seconded by Becker to elect Kahler as Chair. Motion passed. No dissenting.

Motion #051605 made by Kahler, seconded by Becker to elect Wilson as Vice-Chair. Motion passed. No dissenting.

Motion #051606 made by Becker, seconded by Carris to elect Schrum as Secretary. Motion passed. No dissenting.

Motion #051607 made by Wilson, seconded by Schrum to elect Becker as Treasurer. Motion passed. No dissenting.

Xenia Representative on the Central Iowa Regional Drinking Water Commission

Motion #051708 made by Becker, seconded by Wilson to appoint Dan Lovett as Xenia's representative on the Central Iowa Regional Drinking Water Commission, with Mike Schrum as the alternate representative. Motion passed. No dissenting.

West Des Moines Water Works Memorandum of Understanding

Motion #051709 made by Becker, seconded by Carris to approve the draft Memorandum of Understanding, as revised, and authorize execution of the document when legal reviews have been completed.

Lime Residuals Removal at Stratford Water Treatment Plant

Motion #051710 made by Carris, seconded by Wilson to authorize staff to finalize agreement with MPI for lime residuals removal from two cells at the Stratford Water Treatment Plant in the amount of \$147,456. Motion passed. No dissenting.

Manager's Report

Updates were given on the following projects: Woodward Water Treatment Plant Improvements; Consumer Confidence Reports have been placed on Xenia's website and the link has been sent to the membership on their statements; Adel service area.

Departmental Reports

Department updates were reviewed

Old Business

None

New Business

None

Public Comments

None

Adjournment

Motion #051711 made by Becker, seconded by Wilson to adjourn the meeting. Motion passed. No dissenting.

Xenia Rural Water District, Secretary

Date