

**Resolution # \_\_\_\_\_**  
**XENIA RURAL WATER DISTRICT**  
**April 19, 2018 – 5:00 PM**  
**Regular Board Meeting Minutes**

Board Members Present: Kahler, Becker, Carris, Jensen, Schrum, Tenold

Board Members Absent: Wilson

Staff Present: Andrews, Benjamin, Lyons, Iben

Call to Order

Kahler called the meeting to order at 5:00 pm.

Approve Agenda

Motion #041801 made by Becker, seconded by Carris to introduce and approve the April 19, 2018 Agenda. Motion passed. No dissenting.

Approve Minutes

Motion #041802 made by Carris, seconded by Schrum to introduce and approve the March 22, 2018 minutes. Motion passed. No dissenting.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of March 31, 2018 assets totaled \$133.9 million. Liabilities totaled \$119.8 million.

Income Statement

Andrews reviewed the income statement. Total Operating Income for the three months ending March 31, 2018 was \$3.529 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place in April to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had 4 new service connections and 2 terminations in March.

Motion #041803 made by Becker, seconded by Jensen to introduce and accept financial statements. Motion passed. No dissenting.

2017 Audit

Andrews gave an update on the status of the 2017 Audit.

Woodward Water Treatment Plant 2017 Improvements Payment Application No. 11

Motion #041804 made by Schrum, seconded by Becker to approve Woodward Water Treatment Plant 2017 Improvements Payment Application No. 11 for C.L. Carroll Co., Inc., in the amount of \$98,927.58. Motion passed. No dissenting.

Interim Agreement –Navy Project

Motion #041805 made by Carris, seconded by Becker to approve the Interim Agreement – Navy Project between Xenia Rural Water District and the City of Johnston and authorize the Chair and Secretary to execute the agreement. Motion passed. No dissenting.

Manager's Report

Updates were given on the following projects: Consumer Confidence Reports for the water service areas, Stratford Well #4, Engineering RFPs for New Stratford Well, Kelley water service and the Churdan operating agreement.

Departmental Reports

Department updates were reviewed

Old Business

None

New Business

None

Public Comments

Customer spoke to the Board about a leak credit for their water meter.

Adjournment

Motion #041806 made by Becker, seconded by Carris to adjourn the meeting. Motion passed. No dissenting.

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Xenia Rural Water District, Secretary

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Date