

Resolution # _____
XENIA RURAL WATER DISTRICT
June 21, 2018 – 5:00 PM
Regular Board Meeting Minutes

Board Members Present: Wilson, Becker, Carris, Tenold, Schrum (telephonic)

Board Members Absent: Kahler, Jensen

Staff Present: Andrews, Benjamin, Hayden, Iben

Call to Order

Wilson called the meeting to order at 5:00 pm.

Approve Agenda

Motion #061801 made by Becker, seconded by Carris to introduce and approve the June 21, 2018 Agenda. Motion passed. No dissenting.

Approve Minutes

Motion #061802 made by Carris, seconded by Becker to introduce and approve the May 24, 2018 minutes. Motion passed. No dissenting.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of May 31, 2018, assets totaled \$133.3 million. Liabilities totaled \$118.6 million.

Income Statement

Andrews reviewed the income statement. Total Operating Income for the five months ending May 31, 2018 was \$6.085 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Andrews reviewed with treasurer the transactions that will take place in June to transfer monies into the Sinking and Reserve funds.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had 22 new service connections and 1 termination in May.

Motion #061803 made by Becker, seconded by Carris to introduce and accept financial statements. Motion passed. No dissenting.

Board Committee Assignments

Item was tabled until the July Board Meeting

Worker's Compensation Coverage Renewal

Motion #061804 made by Tenold, seconded by Becker to accept IMWCA renewal quote of \$29,217 for Worker's Compensation Insurance Policy. Motion passed. No dissenting.

Woodward Water Treatment Plant 2017 Improvements Payment Application No. 13

Motion #061805 made by Carris, seconded by Tenold to approve Woodward Water Treatment Plant 2017 Improvements Payment Application No. 13 for C. L. Carroll Co., Inc., in the amount of \$12,682.50. Motion passed. No dissenting.

Johnston/Xenia Service Area Boundary Discussion

Benjamin updated the Board on discussions staff has had with the City of Johnston staff regarding future water service in an area along Hwy 141 and NW Saylorville Dr.

Purchase New 1-Ton Truck

Motion #061806 made by Becker, seconded by Tenold to approve the purchase of a new Ram 5500 truck from Deer Brothers of Ames, Inc. for a cost of \$45,538. Motion passed. No dissenting.

Manager's Report

Updates were given on the following projects: City of Madrid water rates, 24" water main along Hwy 6 west of Waukee and the new City of Waukee sewer main, Stratford's new raw water well and Adel Emergency Connection.

Departmental Reports

Department updates were reviewed

Old Business

None

New Business

None

Public Comments

None

Adjournment

Motion #061807 made by Tenold, seconded by Becker to adjourn the meeting. Motion passed. No dissenting.

Xenia Rural Water District, Secretary

Date