

Resolution #051302
XENIA RURAL WATER DISTRICT
April 30, 2013 – 6:00 PM
Regular Board Meeting Minutes

Board Members Present: Lovett, Hayer, Ballard, Bromert
Board Members Absent: Wilson
Staff Present: McMullen, Andrews, Lyons, Iben
Others Present: Harold Jensen

Call to Order

Lovett called the meeting to order.

Approve Agenda

Motion #041301 made by Ballard, seconded by Hayer to introduce and approve the April 30, 2013 Agenda. Motion passed. No dissenting vote.

Public Hearing on Sale of Beaver Creek Property

Motion #041302 made by Hayer, seconded by Ballard to introduce resolution for conveyance of real property. Motion passed. No dissenting vote.

Public Comments-Property Sale

None

Approve Purchase Agreement for Beaver Creek Excess Property

Motion #041303 made by Hayer, seconded by Ballard to approve the sale of the property to Polk County Conservation for \$92,995.00. Motion passed. No dissenting vote.

Approve Minutes

Motion #041304 made by Bromert, seconded by Ballard to introduce and approve the March 21, 2013 minutes. Motion passed. No dissenting vote.

Financial Reports

Statement of Net Assets

Andrews reviewed statement of net assets. As of March 31, 2013 assets totaled \$133.1 million. Liabilities totaled \$132.0 million. Total liabilities and fund balance was \$133.1 million.

Income Statement

Andrews reviewed the income statement. Total Operating Income through March 31, 2013 was approximately \$2.9 million.

Statement of Cash Flows

Andrews reviewed the statement of cash flows. Net increase in cash and cash equivalent through March 31, 2013 was \$2.3 million.

Operating Checking Transactions

Andrews reviewed with treasurer the transactions that will take place in April to transfer monies into the Sinking and Reserve funds.

Sinking Fund Allocations and Reserve Fund Allocations

Series 6 Bond Sinking Fund payment made on May 10, 2013 was \$454,044.00, USDA Sinking Fund payment made on May 10, 2013 was \$71,090.00, AG Sinking Fund Payment made on May 10, 2013 was \$4,295.00. Total Transfers for month \$529,429.00.

Customer Service & Accounts Receivable

Accounts Receivable Aging/Cut-offs/Reinstatements

Andrews reviewed receivables.

New Customers/Water User Agreements/Occupant Deposit Listing/Voluntary Terminations

District had 1 new service connections and 1 termination in March.

Motion #041305 made by Ballard and seconded by Brommert to introduce and accept financial statements and payment of parity lenders. Motion passed. No dissenting vote.

Facilities Security

Motion #041306 made by Hayer, seconded by Bromert to approve service and installation agreements for security at the Bouton office, Woodward Plant and Stratford Plant with A Tech Security. Motion passed. No dissenting vote.

Mowing Contract

Motion #041307 made by Bromert, seconded by Ballard to approve the mowing proposal from No Lawn Left Behind for mowing services for 2013. Motion passed. No dissenting vote.

Virtualization of Bouton Servers

Motion #041308 made by Ballard, seconded by Hayer to approve purchase of hardware and licensing for vmware to virtualize server equipment from QCI, with work completed by Xenia staff. Motion passed. No dissenting vote.

Polyphosphate Feed at Stratford Plant

Motion #041309 made by Ballard, seconded by Bromert to authorize the General Manager to sign work order for Snyder & Associates to develop submittal for \$4,500 and purchase equipment once IDNR issues construction permit. Motion passed. No dissenting vote.

Stratford Generator Power Supply

Motion # 041310 made by Bromert, seconded by Hayer to accept the quotation from Drees Heating and Plumbing and authorize the CEO & General Manager to sign a contract with Drees in the amount of \$59,653.41. Motion passed. No dissenting vote.

Update on Sale of Tract 1 Property

Ballard updated Board on discussions between potential buyer and adjacent property owner.

Departmental Reports

McMullen reviewed the highlights of the Departmental Reports.

Old Business

None

New Business

None

Public Comments

None

Adjournment

Motion #041311 made by Bromert, seconded by Ballard to end the meeting. Motion passed. No dissenting vote.

Xenia Rural Water District, Secretary

Date